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CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

81-608

State Dept. review completed

2 March 1981

MEMORANDUM FOR: Executive Secretary of State
L. Paul Bremmer, III

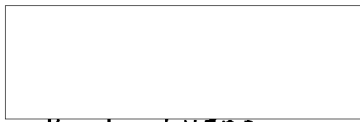
SUBJECT : CIA and the Policy Process

Jerry:

1. I know you understand that we have a unique capability to be of great assistance to the Department. It is important that our working levels be tied into the policy process not only through the formal IGs, but whenever a foreign intelligence input is useful. Such participation enables us to better direct our research to meet policy needs.

2. A case in point illustrates the problem. You recently called together Executive Branch officials (attached) to plan the President's Canada trip. We were not invited to participate. Concerning Trudeau's National Energy Program, I am told our analysts are better informed than any within the U.S. Government, as a result of work done during the past several years.

3. We stand ready to contribute to the policy process outside the formal IG process, so please pass the word.


B. C. EVANS
Executive Secretary

25X1

ATTACHMENT:
as stated

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Distribution:

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DEPARTMENT OF STATE

Washington, D.C. 20520

February 18, 1981

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(Entire text)

MEMORANDUM FOR:

D - Mr. Clark
P - Mr. Stoessel
E - Mr. Rashish
T - Mr. Buckley
C - Mr. McFarlane
C - Amb. Ridgway
T - Mr. Buckley
EB - Mr. Hinton
EUR - Mr. Vest
H - Mr. Cutler
L - Mr. Feldman
NEA - Mr. Veliotis
OES - Mr. Pickering
PM - Mr. Burt
S/CPR - Mrs. Annenberg
S/P - Mr. Wolfowitz
Agriculture - Mr. Lodwick
Arms Control and Disarmament Agency - Mr. Clyne
Civil Aeronautics Board - Mr. Hancock
Commerce - Ms. Robbins
Defense - Mr. Rixse
Energy - Mr. Degen
Environmental Protection Agency -
Federal Trade Commission - Mr. White
Food and Drug Administration - Mr. Brady
Interior - Mr. Shipley
Justice - Mr. Starr
Labor - Mr. Holley
Office of the Federal Inspector - Mr. Cook
Transportation - Ms. Anderson
Treasury - Mr. Skancke
US Trade Representative - Ms. Hughes

SUBJECT: The President's Visit to Canada

COORDINATOR: Deputy Assistant Secretary Sharon E. Ahmad,
ext. 21010, Room 6226DEPUTY COORDINATOR: Wingate Lloyd, Director, EUR/CAN,
ext. 22170, Room 5227S/S-S COORDINATOR: Alvin Adams, Director, Secretariat Staff.
ext. 20318, Room 7241

This memorandum assigns responsibilities for the preparation of briefing materials for the President's visit to Canada, March 10-11, 1981.

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GDS, 2/18/86

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1. SCHEDULE

EUR should provide a schedule covering the President's visit by c.o.b., February 27.

2. SCOPE PAPER

EUR should prepare a memorandum for the President from the Secretary describing US objectives, the setting for the visit, and key issues to be discussed. The memorandum should not exceed four pages in length and should follow the Sec/Pres format in the Secretariat Handbook. It should be cleared by P, E, C and S/P. The original and two copies are due in S/S-S by c.o.b. February 27.

3. ISSUE PAPERS

Issue Papers should be prepared in accordance with the attached list. The papers should be concise and brief, and every effort should be made to limit them to one page. In no case may issue papers exceed two pages. In addition to the offices listed for clearance, EUR/CAN, P, C and S/P should clear all issue papers. All Issue Papers are to be prepared in accordance with the attached format. Each fully cleared draft is to be submitted to EUR/CAN by c.o.b., February 25. The final version should be submitted in original and two copies to S/S-S by c.o.b., February 27.

4. PUBLIC STATEMENTS

EUR should provide drafts to S/S-S by c.o.b. February 25 of the following, all cleared by S/P:

- A. Remarks for use by the President on his arrival at the Ottawa airport, and at Parliament Hill.
- B. The President's address to the Canadian Houses of Parliament.
- C. The President's toast at the luncheon offered by Prime Minister Trudeau.
- D. The President's toast at dinner offered by Governor General Schreyer.
- E. Farewell remarks by the President.
- F. Thank-you message from President (on aircraft).

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5. SCENARIOS

EUR, in conjunction with S/CPR, should provide a detailed scenario of the President's trip on February 27, and supply additional updates as necessary.

6. BIOGRAPHIC SKETCHES


S/S-S will obtain biographic sketches on appropriate Canadians in accordance with a list to be supplied by EUR.

7. FORMAT

Sample formats for the Scope and Issue Papers are attached. Please observe the detailed instructions in the samples. Be sure to stamp all classifications in red and to put all drafting and clearing information on a separate page.

8. THANK-YOU LETTERS

EUR should provide draft thank-you letters to appropriate Canadian officials by c.o.b. March 12.


L. Paul Bremer, III
Executive Secretary

Attachment:

1. Issue Paper format.

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CONFIDENTIALISSUE PAPERS

<u>Issue</u>	<u>Drafter</u>	<u>Clearances</u>
<u>MAJOR BILATERAL ISSUES:</u>		
National Energy Program	EUR	EB, DOE, USTR, Treasury, Commerce
West Coast Albacore Tunal ^{1/}	EUR	OES, EB, USTR
Canadian Natural Gas Exports	DOE	EB
Testing of Cruise Missiles in Canada	DOD	PM
Electricity Trade	DOE	EB
East Coast Fisheries and Boundary Treaties	EUR	OES, L, H, Amb. Ridgway
Alaska Gas Pipeline	EUR	EB, DOE, OFI
Garrison Diversion Unit	Interior	OES, H
West Coast Tanker Traffic	EUR	EB, L, DOE, DOT
Great Lakes Water Quality Issues	EPA	OES, FDA
Defense Procurement Cooperation	DOD	PM, T
Transboundary Air Pollution	EUR	OES, L, EPA, DOE Agriculture, OMB Interior
Auto Industry	EB	E, Commerce, USTR Treasury, Labor
Buy National policies ^{2/}	Commerce	E, EB, USTR, DOT, Labor
North American Air Defense: NORAD and DEW Line	EUR	DOD, PM

OTHER BILATERAL ISSUES

Asbestos Corporation Expropriation	EUR	EB, Commerce, USTR, Treasury,
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- ^{1/} Include GATT aspects.
^{2/} Include surface transportation.

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Canada - Current Economic Situation and Outlook	EUR	Treasury, EB, E, USTR, Commerce
US - Current Economic Situation and Outlook	CEA	E
Chrysler Corporation	Treasury	USTR, Commerce, EB
Tax Treaty ^{1/}	Treasury,	H, L, EB,
Investment Relations	EB	E, USTR, Labor Commerce, Treasury
Civil Aviation	EB	CAB, DOT
Trade Relations ^{2/}	USTR	E, Commerce Treasury
Extraterritoriality/Antitrust	Justice	EB, L, FTC, Treasury
US-Canada International Joint Commission	EUR	OES, EPA
Canadian Defense Budget	EUR	DOD, PM
<u>INTERNATIONAL ISSUES</u>		
East-West Issues ^{3/}	EUR	EB, Agriculture
North-South Issues	EB	E, ARA, USTR, IO, Treasury
Southern Africa	AF	
Caribbean and Central America	ARA	
Iran	NEA	
Non-Proliferation	OES	PM, ACDA, T

- ^{1/} Include border broadcasting issue.
^{2/} Include North American Economic Cooperation
^{3/} Include: Poland, Afghanistan, Grain Embargo

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Arab-Israeli Issues

NEA

Ottawa Economic Summit

EB

E, USTR, Treasur

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BRIEFING PAPER

STAMP
CLASSIFICATIONSAMPLESUBJECTEssential Factors:

Issue Papers should be typed on Department of State Briefing Paper stationery, which is available in the GSA store. White bond should be used for following pages. Do not staple.

Margins should be one inch at the top and bottom and 1-1/2" on the sides of each paper. All papers should be single spaced, double spaced between paragraphs.

Put the names and office symbols of drafting and clearing officers on a separate sheet, along with the title of the paper.

On page one, stamp the classification in red at the upper right-hand corner and at the center of the bottom of the page. On the subsequent page, center the classification at top and bottom.

SUGGESTED POINTS

-- SUGGESTED POINTS SHOULD BE DOUBLE SPACED, IN CAPS.

-- PUT THE DISPOSITION SYMBOL AND DECLASSIFICATION DATE BELOW THE CLASSIFICATION ON PAGE ONE ONLY. DO NOT TYPE CLASSIFIER'S NAME.

-- SECOND PAGES SHOULD BE NUMBERED DIRECTLY UNDER THE CLASSIFICATION AT THE TOP OF THE PAGE.

STAMP
CLASSIFICATION